

North Somerset Council

Report to the Council

Date of Meeting: 8 November 2022

Subject of Report: Draft Municipal Calendar 2023/24

Town or Parish: None

Officer/Member Presenting: Assistant Director, Legal and Governance and Monitoring Officer

Key Decision: N/A

Reason:

Not an Executive Decision.

Recommendation

That Council approves a draft Municipal Calendar for 2023/24.

1. Summary of Report

The report sets out suggested dates for constitutional meetings for 2023/24. The proposed draft Municipal Calendar is attached as an appendix to the report.

2. Policy

None

3. Details

3.1 As required under the Constitution, the Municipal Calendar is approved each year at the Annual Council Meeting in May. To allow councillors and officers to plan ahead and to give members of the public as much notice as possible of forthcoming meetings, the aim is to have a draft Municipal Calendar for 2023/24 in place before the end of 2022.

3.2 The Executive at its meeting on 19 October 2022 approved a draft calendar of Executive meetings for 2023/24 and these dates and times are included within the attached draft calendar. The draft calendar will be subject to final approval at the Annual Council Meeting in May 2023 but will provide provisional meeting dates well in advance.

3.3 The majority of draft meeting dates within the draft calendar follow a similar pattern to the current year.

4. Consultation

Chairpersons and senior officers have been consulted on proposed dates.

5. Financial Implications

None

6. Legal Powers and Implications

None

7. Climate Change and Environmental Implications

Holding virtual meetings under the Coronavirus Regulations 2020 avoided the need for members, officers and other participants to travel to and from meetings. Livestreaming physical meetings of the Executive and Council continues to provide for other interested parties to watch meetings online thereby avoiding the need to travel to the Town Hall. Active travel to and from physical meetings would reduce the environmental impact associated with journeys to and from the Town Hall.

8. Risk Management

Having a draft calendar in place well in advance reduces the risk of meeting clashes both within the Council and with partner organisations.

9. Equality Implications

Have you undertaken an Equality Impact Assessment? No

The livestreaming of meetings has increased accessibility and opened up the decision-making process to a wider audience.

10. Corporate Implications

None

11. Options Considered

As contained within the report.

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Appendices:

Draft Municipal Calendar 2023/24

Background Papers:

Municipal Calendar 2022/23

Minutes of the Executive 19/10/22

Draft Municipal Calendar for 2023-24

May 2023

Tuesday 16 May at 6.00pm Council (Annual Meeting)

June 2023

Thursday 8 June at 2.00pm Health and Overview Scrutiny Panel

Wednesday 14 June at 2.30pm Planning and Regulatory Committee

Thursday 15 June at 10.00am Children and Young People's Services
Policy & Scrutiny Panel

Wednesday 21 June at 2.30 pm Executive

July 2023

Wednesday 5 July at 2.00pm Health and Wellbeing Board

Thursday 6 July at 10.00am Adult Services and Housing Policy &
Scrutiny Panel

Tuesday 11 July at 6.00 pm Council

Wednesday 12 July at 10.00am Place Policy & Scrutiny Panel

Wednesday 19 July at 2.30pm Planning and Regulatory Committee

Thursday 20 July at 2.00pm Partnerships, Corporate Organisation and
Overview Management Policy & Scrutiny
Panel

Tuesday 25 July at 3.00pm Public Rights of Way sub-Committee

August 2023

Wednesday 16 August at 2.30pm Planning and Regulatory Committee

September 2023

Wednesday 6 September at 6.00 pm	Executive
Tuesday 19 September at 6.00 pm	Council
Wednesday 20 September at 2.30pm	Planning and Regulatory Committee
Thursday 21 September at 10.30am	Audit Committee

October 2023

Wednesday 11 October 2.30pm	Planning and Regulatory Committee
Thursday 12 October at 2.00pm	Health and Overview Scrutiny Panel
Wednesday 18 October at 2.30 pm	Executive
Thursday 19 October at 10.00am	Children and Young People's Services Policy & Scrutiny Panel
Tuesday 31 October at 11.00am	Licensing Committee

November 2023

Wednesday 1 November at 2.00pm	Health and Wellbeing Board
Thursday 2 November at 10.00am	Adult Services and Housing Policy & Scrutiny Panel
Tuesday 14 November at 6.00 pm	Council
Wednesday 15 November at 2.30pm	Planning and Regulatory Committee
Tuesday 21 November at 3.00pm	Public Rights of Way sub-Committee
Wednesday 22 November at 2.00pm	Place Policy & Scrutiny Panel
Thursday 23 November at 10.30am	Audit Committee
Thursday 30 November at 2.00pm	Partnerships, Corporate Organisation and Overview Management Policy & Scrutiny Panel

December 2023

Wednesday 6 December at 6.00 pm	Executive
Wednesday 13 December at 2.30pm	Planning and Regulatory Committee

January 2024

Tuesday 9 January at 6.00 pm	Council
Wednesday 17 January at 2.30pm	Planning and Regulatory Committee
Thursday 25 January at 10.30am	Audit Committee
February 2024	
Wednesday 7 February at 2.30 pm	Executive
Tuesday 20 February at 6.00 pm	Council
Wednesday 21 February at 2.30pm	Planning and Regulatory Committee
Thursday 22 February at 10.00am	Children and Young People's Services Policy & Scrutiny Panel
Tuesday 27 February at 6.00 pm	Council (Reserve Budget Meeting)
Thursday 29 February at 2.00pm	Partnerships, Corporate Organisation and Overview Management Policy & Scrutiny Panel
March 2024	
Tuesday 5 March at 11am	Licensing Committee
Wednesday 6 March at 2.00pm	Place Policy & Scrutiny Panel
Thursday 14 March at 2.00pm	Health and Overview Scrutiny Panel
Wednesday 20 March at 2.30pm	Planning and Regulatory Committee
Thursday 21 March at 10.00am	Adult Services and Housing Policy & Scrutiny Panel
Tuesday 26 March at 3.00pm	Public Rights of Way sub-Committee
April 2024	
Tuesday 16 April at 6.00 pm	Council
Wednesday 17 April at 2.30pm	Planning and Regulatory Committee
Wednesday 24 April at 6.00 pm	Executive
Thursday 25 April at 10.30am	Audit Committee